



## CULINARY & BARTENDERS UNIONS LEGAL SERVICE FUND PROGRAM

### WHAT IS THE CULINARY & BARTENDERS UNIONS LEGAL SERVICE FUND PROGRAM?

The Culinary & Bartenders Unions Legal Service Fund Program was developed through a partnership between the Local Joint Executive Board of Las Vegas (comprised of Culinary Workers Union Local 226 and UNITE HERE Bartenders Union Local 165), participating employers, and Legal Aid Center of Southern Nevada. The Legal Service Fund Program enables a team of attorneys and advocates at Legal Aid Center to provide a range of legal services to hotel, casino, and other eligible employees to help safeguard the economic and legal well-being of those employees and their families.

### AM I ELIGIBLE TO USE THE LEGAL SERVICE FUND PROGRAM?

You are eligible for assistance under the Legal Service Fund if you are currently employed by and have worked for a contributing employer to the Legal Service Fund for an average of 80 hours per month in the 6 months before you are seeking legal assistance. If you have not met the hourly requirement due to layoff, you may request an exception. If you are eligible, your spouse and dependents under 18 may also be eligible for assistance. The Legal Service Fund Program team will verify your eligibility prior to your scheduled appointment.

### WHO WILL BE HELPING ME UNDER THE LEGAL SERVICE FUND?

If you are eligible under the Legal Service Fund, you will be helped by a team of Legal Aid Center lawyers and advocates, who are specially allocated to the Program. The team is knowledgeable and experienced in the covered areas of law. Legal Aid Center of Southern Nevada is a private, non-profit, public interest law firm dedicated to providing legal advice, advocacy, and representation to residents of Clark County.

## WHAT TYPES OF LEGAL ISSUES ARE COVERED UNDER THE LEGAL SERVICE FUND?

The Legal Service Fund Program team provides legal assistance with specified matters in the covered areas listed below. The type and level of assistance provided depends on the legal problem you have, the merits of your case, the urgency of your issue, and the volume of eligible employees needing assistance, among other things. You may receive self-help services to allow you to represent yourself, referred to classes and workshops where you can learn about the law and prepare legal forms, or counsel and advice on particular legal questions, among other services. The covered areas of law are:

### Immigration Matters

- Understanding legal rights and paths to citizenship
- Work Permit renewal, I-765
- Green card applications, renewal/replacement
- FOIA request for copy of immigration file
- Family Visa Petition for spouses and dependents
- Adjustment of Status Application, I-485, to obtain lawful permanent residency based on family visa petitions or asylum
- Removal of Conditional Status on Legal Permanent Resident, I-751
- Cancellation of Removal for VAWA and LPR cases
- DACA applications or renewals
- Assistance with Temporary Protected Status renewals
- Domestic violence and human trafficking issues

### Simple Estate Planning

- Drafting of simple wills
- Drafting of advanced healthcare directives
- Drafting of healthcare and financial powers of attorney

### Landlord-Tenant Matters

- Consultation and advice on rental housing issues, including rent increases, health and safety matters, and security deposits
- Advice and assistance on eviction notices
- Representation on certain eviction matters

### Debt Collection and Legal Issues Relating to Debt

- Consultations and advice on legal issues relating to debt, including debt collection lawsuits, wage garnishments, payday and title lending, and frauds and scams
- General consultation and advice on Chapter 7 Bankruptcy cases

### Criminal Record Sealing

- Help sealing eligible criminal records in Clark County judicial jurisdictions

## Family Law Forms and Information

- Information about the legal process in the areas of divorce, custody, and minor guardianship issues (legal representation is not provided)
- Instruction on legal forms and court procedure to allow eligible employees to appear self-represented in family court

## WHAT TYPES OF LEGAL PROBLEMS ARE NOT COVERED BY THE LEGAL SERVICE FUND?

Certain matters are not covered by the Legal Service Fund, include:

- Cases where other attorneys will accept the case on a contingency with no payment upfront, such as personal injury, medical malpractice, and worker's compensation
- Cases involving traffic tickets or the criminal justice system
- Child support matters
- Cases involving employment or union-related issues
- Cases where there might be a conflict of interest, such as a case involving one eligible employee suing another, i.e. divorce

## HOW DO I SIGN UP FOR AN APPOINTMENT?

If you need help with a legal problem in one of the covered areas, you can schedule an appointment with the Legal Service Fund Program team by calling (702) 386-1550. You will need to provide your name and the name of your current employer so a team member can verify your eligibility.

Once your appointment is scheduled, you will be asked to bring a completed forms packet and other documents with you to the appointment. You may pick up the forms packet at either the Culinary Union or Bartenders Union office at the information desk, or you may access and print the forms on-line at [www.lacsn.org/LegalServiceFund](http://www.lacsn.org/LegalServiceFund).

The eligible employee must attend the first appointment even if the assistance is needed for a spouse or dependent.

## WILL I BE CHARGED?

Employees eligible under the Legal Service Fund will not be charged for the legal services provided. However, if your case requires the payment of fees, such as filing or application fees, you may have to pay those fees, depending on the nature of your legal matter.

## ARE THERE OTHER LEGAL RESOURCES?

If the Legal Service Fund Program is unable to assist you with your legal needs, these are other legal resources that may be able to help:

### Lawyer Referral Service

The State Bar of Nevada provides referrals to attorneys.

(702) 382-0504

[www.nvbar.org/lawyerreferral](http://www.nvbar.org/lawyerreferral)

### The Citizenship Project

The Culinary Union's Citizenship Project provides free assistance with the entire citizenship process from application to preparation for the exam.

(702) 868-6002



Providing a range of legal services to hotel, casino, and other employees eligible under the Culinary & Bartenders Unions Legal Service Fund through a partnership with Culinary Workers Union Local 226, UNITE HERE Bartenders Union Local 165, and participating employers.

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702-386-1070 • 800-522-1070  
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[www.lacsn.org](http://www.lacsn.org)

Hours: Monday - Thursday  
9:00 a.m. – 4:00 p.m.